



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

ELECTRICAL ADMINISTRATIVE BOARD
Ottawa Building, Upper Level, Conference Room #2
611 West Ottawa Street
Lansing, Michigan 48933

MINUTES
August 10, 2017
9:30 a.m.

MEMBERS PRESENT

Mr. Thomas Erdman, Chairperson
Mr. Joseph Gillespie
Mr. Corey Hannahs
Mr. Ernest Harju
Mr. Alan Kuipers
Mr. Paul Lemley
Mr. David Vallier
Mr. Scott Weaver
Mr. Brian Williams

MEMBERS ABSENT

Vacant, Insurance Inspection Bureau Representative

DEPARTMENT PERSONNEL ATTENDING

Mr. Keith Lambert, Director, BCC
Mr. Dean Austin, Chief, Electrical Division, BCC
Ms. Tracie Pack, Department Analyst, Administrative Services Division, BCC
Ms. Dawn Smith, Department Analyst, Licensing and Complaints Division, BCC
Ms. Sara Leiby, Secretary, Administrative Services Division, BCC

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson Erdman called the meeting to order at 9:30 a.m. A quorum was present at that time.

2. APPROVAL OF AGENDA

A **MOTION** was made by Board Member Harju and **SECONDED** by Board Member Hannahs to approve the agenda. **MOTION CARRIED.** (The Agenda was amended later under Item #3.)

3. APPROVAL OF MINUTES

A **MOTION** was made by Board Member Gillespie and **SECONDED** by Board Member Lemley to approve the minutes of the May 11, 2017 meeting. **MOTION CARRIED.**

A **MOTION** was made by Board Member Harju and **SECONDED** by Board Member Lemley to amend the Agenda by moving Applicants Appealing Denials below the Bureau Report since the applicant appealing denial was not yet present for the Board review. **MOTION CARRIED.**

4. UNFINISHED BUSINESS

A. Definition of Minor Repair

The Board reviewed the revised definition of minor repair provided by the ad hoc committee for recommendation to the legislature.

Board Member Weaver explained that the total number allowed "...not to exceed four devices or luminaires..." was determined for consistency with the prior definition since the cost of the service for a repair or replacement of four or less devices or luminaries is considered to have a value of \$100 or less.

Following discussion, a **MOTION** was made by Board Member Hannahs and **SECONDED** by Board Member Lemley to approve the revised definition of minor repair with the following amendments: change "licensed electrical contractor" to "licensee" and change the last "and" in the definition to "or."

5. NEW BUSINESS

None.

6. BUREAU REPORT

Mr. Lambert provided information on the following:

A. NFPA Codes and Standards Available Online

A link is available on the Bureau's website for online access to the National Fire Protection Association's (NFPA) codes and standards (e.g., 2014 National Electrical Code with amendments that Michigan adopted) for free.

B. Lean Process Improvement (LPI)

The Bureau underwent a Lean Process Improvement (LPI) for rule and code promulgation to reduce the Department's internal timeframe on the process. Mr. Lambert summarized the significant changes with the new process.

C. Part 8 Electrical Rules

The Part 8 Electrical Rules are currently open to adopt the 2017 National Electrical Code and is following the new rules promulgation process developed during LPI.

D. Website Update

The Bureau's website, www.michigan.gov/bcc, is being updated to provide for more efficient organization of information.

E. Complaint Documentation

An overview of the complaint process was provided including a description of violations and examples of each, proper complaint documentation which may include detailed certification(s), investigations, limitations of authority to enforce, and penalties and remedies for violations.

F. Skilled Trades Regulation Act Overview

The Skilled Trades Regulation Act has 11 Articles, Articles 1-6 are administrative and Articles 7-11 are specific for each trade industry that are part of the Act. New rules must be created for each article of the new statute.

Additionally, Mr. Lambert provided information on the Ski and Amusement Programs' future transfer to the Bureau's Elevator Safety Division and the Emergency Rules promulgated to exclude Sections 423.3 and 423.4 of the 2012 Michigan Building Code for storm shelter requirements.

7. APPLICANTS APPEALING DENIALS

A. Gary M. Hill – Master Electrician Examination

Mr. Gary M. Hill appeared before the Board to appeal denial of his Application for Master Electrician Examination. Mr. Hill provided testimony regarding his work experience and licensure.

Following discussion, a **MOTION** was made by Board Member Hannahs and **SECONDED** by Board Member Lemley to approve Mr. Hill's appeal to sit for the master electrician examination upon providing notarized documentation of at least 4,000 hours of experience as an electrical journeyman. The experience must be over a period of at least 2 years under the supervision of a master electrician to demonstrate equivalent experience to the requirements of MCLs 339.5709(a) and 339.5713(1). **MOTION CARRIED.**

8. PUBLIC COMMENT

None

9. 2017 MEETING DATES

The Board is scheduled to meet at 9:30 a.m. at 611 W. Ottawa, Lansing, MI 48933 in Upper Level Conference Room #2 on November 9, 2017.

10. ADJOURNMENT

A **MOTION** was made by Board Member Kuipers and **SECONDED** by Board Member Lemley to adjourn the meeting at 11:14 a.m. **MOTION CARRIED.**

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